

Academic Year/course: 2021/22

## 63072 - Events organization and protocol

### Syllabus Information

**Academic Year:** 2021/22

**Subject:** 63072 - Events organization and protocol

**Faculty / School:** 103 - Facultad de Filosofía y Letras

**Degree:** 565 - Master's in Digital Information and Communication Consulting

**ECTS:** 6.0

**Year:** 1

**Semester:** Second semester

**Subject Type:** Optional

**Module:**

### 1. General information

### 2. Learning goals

### 3. Assessment (1st and 2nd call)

### 4. Methodology, learning tasks, syllabus and resources

#### 4.1. Methodological overview

See "learning tasks" and "Syllabus".

More information will be provided on the first day of class.

#### 4.2. Learning tasks

The course includes the following learning tasks:

- Lectures.
- Practice sessions.
- Autonomous work.
- Assessment.
- Tutorials.

#### 4.3. Syllabus

The course will address the following topics:

1. Organization of events by digital media.
2. Protocol for events.
3. Protocol for events. Practical application.
4. Practical planning of an event. The program and the material resources.
5. Typology of events I and II. The congress and the promotional act
6. Advising of communication and image for events.

#### 4.4. Course planning and calendar

Further information concerning the timetable, classroom, assessment dates and other details regarding this course, will be provided on the first day of class or please refer to the Faculty of Arts website  
<https://fyl.unizar.es/master/master-en-consultoria-de-informacion-y-comunicacion#overlay-context=>

#### **4.5. Bibliography and recommended resources**

More information will be provided on the first day of class. Specific bibliography will be included in the didactic units.